



Name: Monica Norminton

Position: Board Director

Reporting Period: April 1 - May 31, 2017

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
4-Apr-17	Personal Mileage - return	Edmonton	Board of Directors meeting	\$ 25.26	N/A
4-Apr-17	Airfare (return)	Edmonton to Ft. McMurray	Board of Directors meeting	\$ 458.06	Receipt
4-Apr-17	Hotel	Ft. McMurray	Board of Directors meeting	\$ 346.62	Receipt
Total				\$ 829.94	



AIR CANADA

Booking Confirmation

Booking Reference: [REDACTED]

Date of issue: Mar 02, 2017

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.



Depart

Economy Flex

Tuesday
04 Apr, 2017

19:00
Edmonton
Edmonton Intl. (YEG), AB



20:10
Fort McMurray
(YMM), AB

AC8388

1hr10
Operated by: Air Canada Express -
Jazz | Dash 8-300
Flex G



Return

Economy Flex

Thursday
06 Apr, 2017

16:00
Fort McMurray
(YMM), AB



17:13
Edmonton
Edmonton Intl. (YEG), AB

AC8385

1hr13
Operated by: Air Canada Express -
Jazz | Dash 8-300
Flex G

Passengers

Ms. Monica Norminton

Ticket Number

Air Canada - Aeroplan

Seats

AC8388 5D

AC8385 5D



Purchase summary

Credit/Debit Card *****

Amount paid \$458.06

Tax information

1 adult

Goods and Services Tax - Canada no. 100092287 RT0001
\$21.81

1 adult



Air Transportation Charges

Base Fare 338.00

Surcharges 24.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001 21.81

Air Travellers Security Charge 14.25

Airport Improvement Fee - Canada 60.00

Total airfare and taxes before options (per passenger) \$458.06

Number of passengers X 1

Total \$458.06

GRAND TOTAL (Canadian dollars) \$458.06



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes



Baggage allowance

Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Your carry-on baggage must be light enough that you can store it in the overhead bin unassisted. See our complete carry-on baggage policy [Opens in New Window](#).

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Edmonton (YEG) > Fort McMurray (YMM)



1st bag

Complimentary



2nd bag

\$ 36.75 CAD
Including taxes

Max. weight per bag
23.0 kg (50.0 lb)

Max. dimensions per bag
158.0 cm (62.0 in)



Franklin Suite Hotel

Apr 4-6 2017
Board mtg

Ms. MONICA NORMINTON

Canada

Guest Name:

Company Name: Alberta Energy Regulator

Group Name:

G.S.T: 84970 2444 RT0015

INVOICE

Room No. : 409
Arrival : 04-04-17
Departure : 04-06-17
Folio No. :
Conf. No. : 550371
Cashier No. : 604
PO# :
Job# :
Cost Center# :

Page No. 1 of 1

Date	Description	Charges	Credits
04-04-17	Room Charge	159.00	
04-04-17	Room GST 5%	7.95	
04-04-17	Tourism Levy 4%	6.36	
04-05-17	Room Charge	159.00	
04-05-17	Room GST 5%	7.95	
04-05-17	Tourism Levy 4%	6.36	
04-06-17	Visa XXXXXXXXXXXX XX/XX		346.62
		Total Charges	346.62
		Total Credits	346.62
		Balance	0.00

Guest Signature

I have received the goods and/or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Thank you for staying with us !

10300 Franklin Ave., Fort McMurray, Alberta T9H 0A5 | 1.866.650.3678 | 780.788.2199

<http://www.franklinfortmcmurray.com>