



EDS - No Entry User Manual

June 27, 2013

Revision History

Version	Date	Author/Organization	Description
1.0	2012-11-27	Jon Pelster	First Draft
2.0	2013-06-27	Alex Crosland	Table correction for Disposition Number(s) – page 11

Disclaimer

In this disclaimer provision:

“Crown” means Her Majesty the Queen in right of the Province of Alberta;

“Minister” means the Minister responsible of the Alberta Sustainable Resource Development;

“Their employees” means and includes each, any and every officer, employee, servant and agent of either or both of the Crown and the Minister and without limiting the generality of the foregoing, and includes employees of the Crown and the Minister employed in Alberta Sustainable Resource Development.

“EDS” means the Electronic Disposition System and all programs, hardware, documentation, functions and services forming a part thereof or associate therewith.

The Crown, the Minister and their employees and the contractors and technical advisors of the aforesaid:

- (a) Make no warranty or representation, whether expressed or implied, to any person with respect to this material or documentation of EDS or as to the service, performance, quality, merchantability or fitness of any part of the aforesaid for any purpose; and
- (b) Shall not be liable for any action, damages or claims, whether occasioned by negligence or otherwise, that any person, user, Subscriber or any employees of the aforesaid may hereafter have, allege or become entitled to (including but not limited to any claim of third-party contribution of indemnity, any economic or moral loss, or direct, immediate, special, indirect or consequential damages which do, may, or are alleged to arise as a result of:
 - (i) The use of this material or documentation or EDS or any service connection therewith; or
 - (ii) Any error or omissions in data or any loss or partial loss of data or incomplete retrieval of information, even if any or all of the Crown, the Minister or their employees were advised of the possibility of such risk, action, claims or damages, including damages sustained or actions brought by third parties and claims made against the Subscriber by third parties.

The entire risk of loss relating to or associated with the quality and performance of EDS and any product and results thereof shall be assumed by the Subscriber and by any other user of EDS.

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1.0 EDS Overview

EDS is an online service that allows clients to submit electronic transactions for surface dispositions to ESRD. Presently EDS has six subsystems:

1. Public Land Disposition Applications & Amendments (EFR Submission)

This selection will enable you to submit applications or amendments for dispositions on public lands for EZE, LOC, MSL, PLA, PIL, REA SML & VCE purposes.

2. Disposition Maintenance

This selection will enable you to submit Site Entry notifications, SML Annual Returns, to edit a list of other allowed clients that manage your data and to submit No Entry Notifications.

3. Reclamation Certificate Application Submissions

This selection will enable you to submit application for Reclamation Certificate on Public Land.

4. Public Lands Disposition Enhanced Approval Process (EAP)

All applications for upstream oil and gas activities, (excluding in-situ oils sands production and oil sands mines operations) for the disposition types MSL, LOC, PLA, and PIL must be submitted through the "Public Land Disposition Enhanced Approval Process" menu item 4, effective September 1st, 2010.

- *Any disposition applications that are outside of the scope of the "Public Land Disposition Enhanced Approval" menu item 4 must be submitted through the "Public Land Disposition Application & Amendments" menu item 1, or "Disposition Maintenance" menu item 2, as appropriate.*
- *Any disposition application submissions that are in scope of the "Public Land Disposition Enhanced Approval" menu item 4, and submitted through any other selections will be rejected.*
- *Any disposition applications submitted through the "Public Land Disposition Enhanced Approval" menu item 4 that are outside of the defined scope will be rejected.*

5. First Nations Consultation Submissions

This selection will enable you to submit requests and updates for a First Nation Consultation Assessment

6. Application/Amendment Status Check Request

This selection will enable you to send a request for the status of application/amendment. This must be used to request a status of an application processed by the Industrial, Oil and Gas Applications Unit.

For details about each of the subsystems please review the individual User Manual.

Applications and self reporting that are accepted by EDS are uploading into the Geographic Land Information Management Planning System (GLIMPS) and EDS will email the client a copy of the transaction. EDS will also notify the appropriate business area that transaction has been submitted for processing.

EDS will allow clients to submit applications and amendments during extended hours. It will also provide validation of selected data fields at the client workstation thereby assisting the client to minimize the opportunity for errors on the submission.

1.1 Hours of Operation

EDS Support help desk is available Monday to Friday 8:15 am to 4:30 pm except statutory holidays. The system is available from 6:30 am to 10:00 pm everyday.

1.2 No Entry Use Restrictions

- Allowable disposition types for No Entry submissions are MSL, LOC, PIL, PLA, EZE, VCE and REA
- One No Entry for each disposition only.
- Clients and stakeholders involved must be active and registered in LSAS

1.3 Upload Documents Requirements

1.3.1 Documents

All documents submitted to the department other than the plan submission package must be in a portable document format (.PDF). Documents that require imaging must be scanned to the following standard and converted into a .PDF format for submission.

Black & white 300 dpi

Colour 150 dpi

File names must not contain spaces. Use of special characters such as *, -, (,), @, % or \$ are not allowed.

1.4 Relevant Links

EXTERN ADS User Name & Password Maintenance:

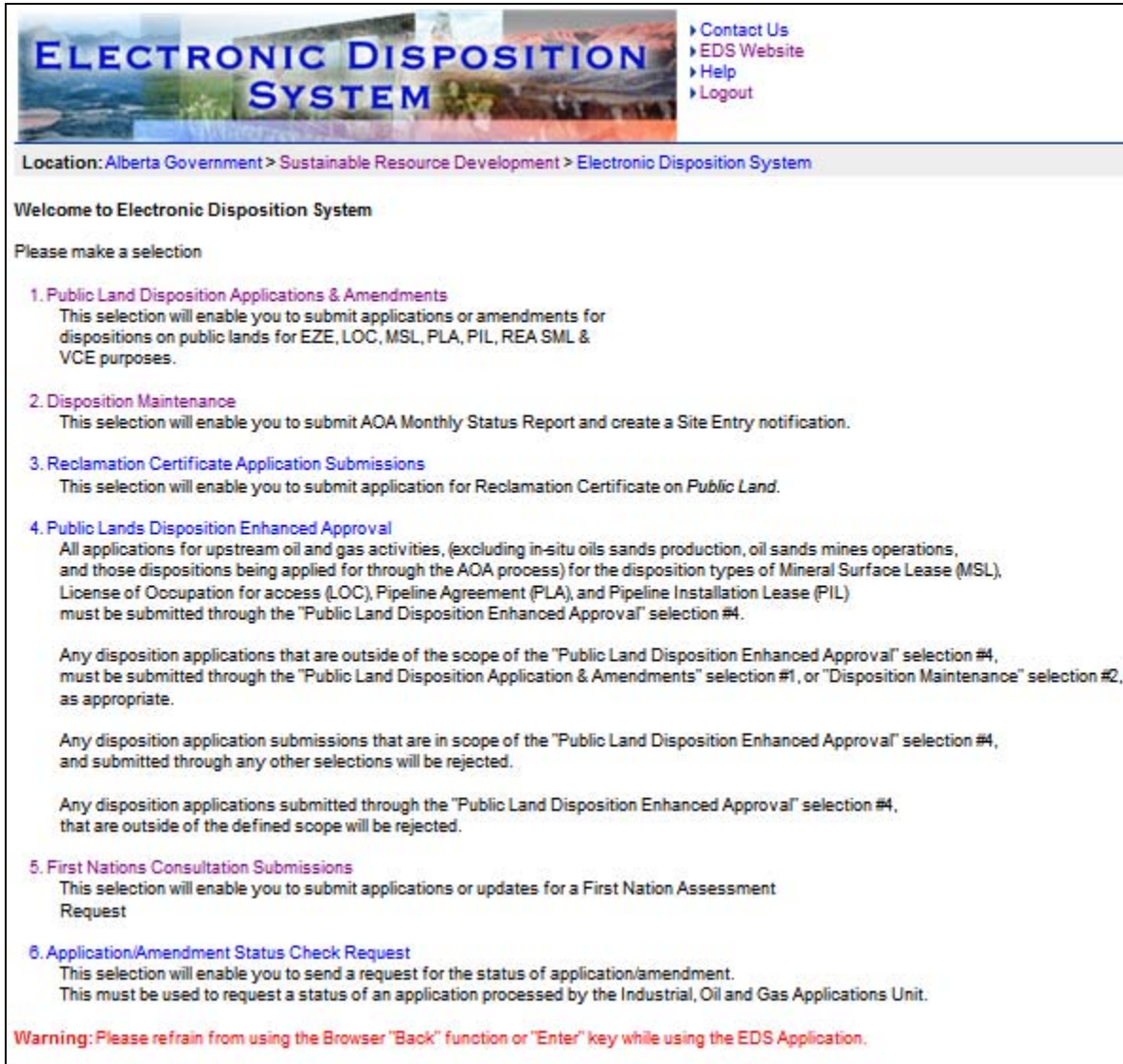
https://extern.wln.gov.ab.ca/help/User_Name_Maint.asp?a=SA

The link above is where to activate Securexnet accounts and change/reset Securexnet passwords.

SecureXNET EDS https://securexnet.env.gov.ab.ca/eds_login.html

The link above is where to access EDS through Securexnet.

2.0 EDS Main Menu Page



ELECTRONIC DISPOSITION SYSTEM

- ▶ Contact Us
- ▶ EDS Website
- ▶ Help
- ▶ Logout

Location: Alberta Government > Sustainable Resource Development > Electronic Disposition System

Welcome to Electronic Disposition System

Please make a selection

- 1. Public Land Disposition Applications & Amendments**
This selection will enable you to submit applications or amendments for dispositions on public lands for EZE, LOC, MSL, PLA, PIL, REA SML & VCE purposes.
- 2. Disposition Maintenance**
This selection will enable you to submit AOA Monthly Status Report and create a Site Entry notification.
- 3. Reclamation Certificate Application Submissions**
This selection will enable you to submit application for Reclamation Certificate on *Public Land*.
- 4. Public Lands Disposition Enhanced Approval**
All applications for upstream oil and gas activities, (excluding in-situ oils sands production, oil sands mines operations, and those dispositions being applied for through the AOA process) for the disposition types of Mineral Surface Lease (MSL), License of Occupation for access (LOC), Pipeline Agreement (PLA), and Pipeline Installation Lease (PIL) must be submitted through the "Public Land Disposition Enhanced Approval" selection #4.

Any disposition applications that are outside of the scope of the "Public Land Disposition Enhanced Approval" selection #4, must be submitted through the "Public Land Disposition Application & Amendments" selection #1, or "Disposition Maintenance" selection #2, as appropriate.

Any disposition application submissions that are in scope of the "Public Land Disposition Enhanced Approval" selection #4, and submitted through any other selections will be rejected.

Any disposition applications submitted through the "Public Land Disposition Enhanced Approval" selection #4, that are outside of the defined scope will be rejected.
- 5. First Nations Consultation Submissions**
This selection will enable you to submit applications or updates for a First Nation Assessment Request
- 6. Application/Amendment Status Check Request**
This selection will enable you to send a request for the status of application/amendment.
This must be used to request a status of an application processed by the Industrial, Oil and Gas Applications Unit.

Warning: Please refrain from using the Browser "Back" function or "Enter" key while using the EDS Application.

After successfully signing on, Industry Clients will be presented with a menu that offers six service options. The service options are:

- **Public Land Disposition Applications & Amendments**
 - Create applications
 - Amend dispositions
 - Amend two associated dispositions
 - Amend One of two associated dispositions
 - Amend an existing disposition and create a new associated disposition
 - Plan package submission for paper applications and amendments
- **Disposition Maintenance**
 - Site Entry Submissions
 - SML Annual Return
 - Allowed Client Edit
 - No Entry Submissions

- **Reclamation Certificate Application Submissions**
 - Submit an application for a reclamation certificate
- **Public Lands Disposition Enhanced Approval**
 - Create applications
 - Create two associated dispositions
 - Amend dispositions
 - Amend two associated dispositions
 - Submit final plan dispositions
 - Submit two associated final plan dispositions
- **First Nations Consultation Submissions**
 - Create a request for First Nation Assessment
 - Respond to a Pre-Consultation Assessment
 - View completed assessments
 - Cancel a FNC site
 - Cancel a FNC case
- **Application/Amendment Status Check Request**

Note: The status check does not send e-mail notification to the user processing the request.

 - Allows user to send a status request for an application/amendment that has been processed by the Industrial, Oil and Gas Applications Unit

2.1 Help

The three Help functions, located at the top of the page, are “Contact Us”, “EDS Website” and “Help”. By selecting ‘Contact Us’ will generate an email to EDS.support@gov.ab.ca where you can indicate any questions or comments.

▶ Contact Us
▶ EDS Website
▶ Help
▶ Logout

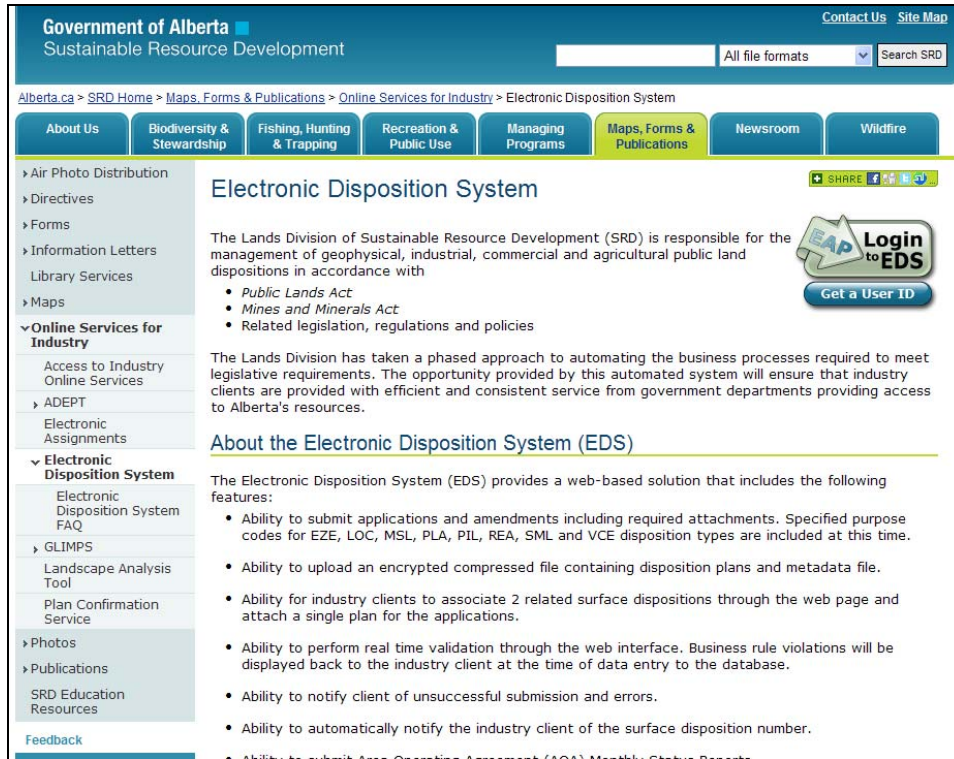
Location: [Alberta Government](#) > [Sustainable Resource Development](#) > [Electronic Disposition System](#)

Welcome to Electronic Disposition System

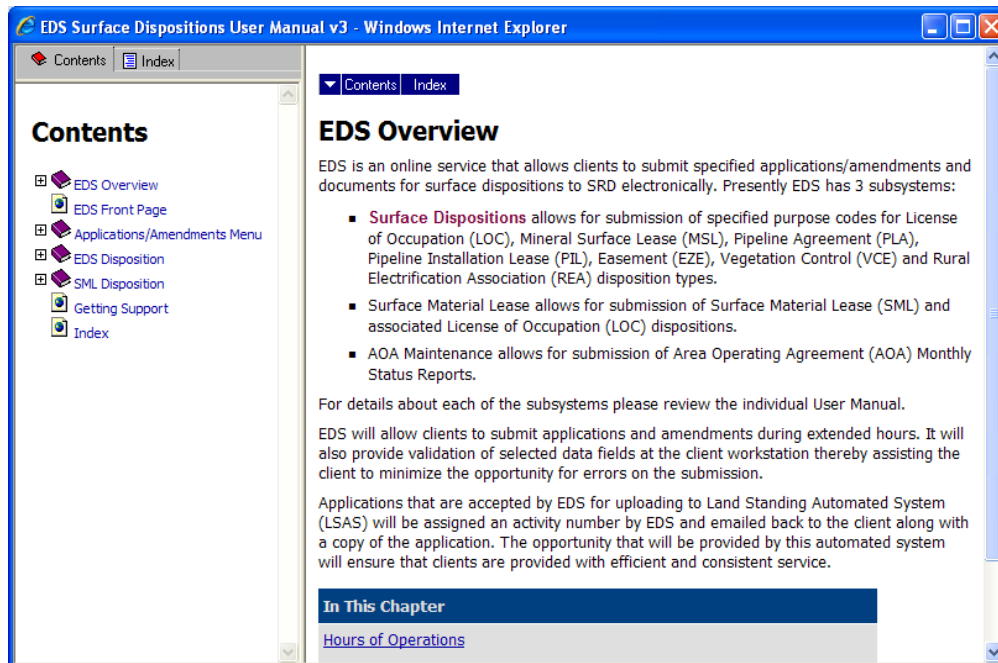
Please make a selection

1. [Public Land Disposition Applications & Amendments](#)
This selection will enable you to submit applications or amendments for dispositions on public lands for EZE, LOC, MSL, PLA, PIL, REA SML & VCE purposes.
2. [Disposition Maintenance](#)
This selection will enable you to submit AOA Monthly Status Report and create a Site Entry notification.
3. [Reclamation Certificate Application Submissions](#)

Selection 'EDS Website' will forward you to the EDS website where you can browse information available.



Clicking 'Help' will take you to the online EDS manual.



The Online Help will show a number of topics are displayed.
To print any topic right click your mouse and select 'print'.

3.0 No Entry Module Screens

A site is considered undisturbed and thus the term “no entry” applies, when the maximum level of disturbance is surveying and no further site prep has been completed. For example, in the case of a wellsite, if the lease is prepared but not drilled this disposition has been entered and must go through the Reclamation Certificate process.

3.1 Disposition Maintenance Page

The No Entry module can be found under the EDS Main Menu option # 2, *Disposition Maintenance*. You must obtain an EDS account and be granted the proper permission in order to access this module.

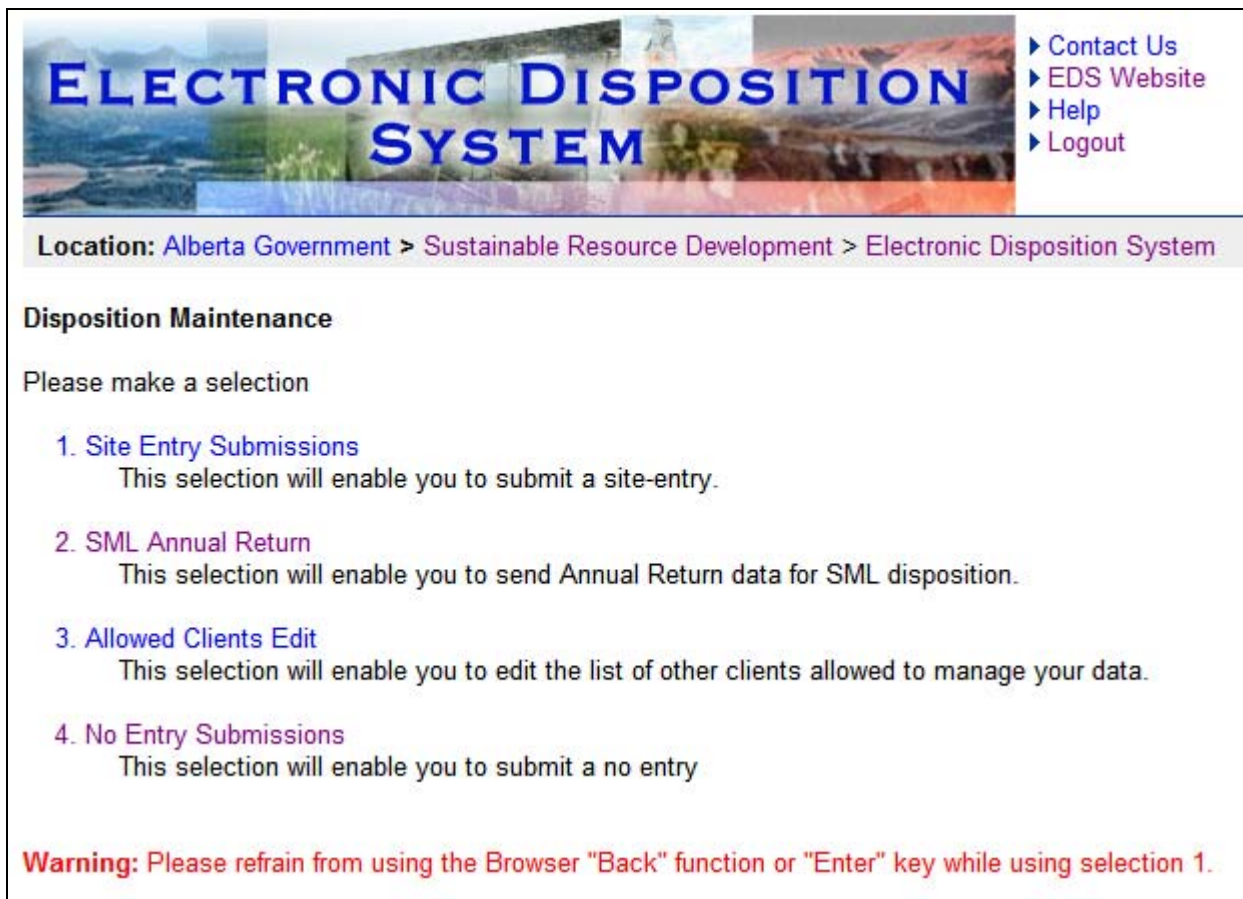
Should you require an account, go to srd.alberta.ca and search for the “EDS, LAT & PCS User ID Request Form” and send the completed copy to eds.support@gov.ab.ca

To submit a No Entry notification:

NOTE: Allowable disposition types for No Entry submissions are MSL, LOC, PIL, PLA, EZE, VCE and REA

1. Select option # 2, *Disposition Maintenance*, from the EDS Main Menu.
2. Select option # 4, *No Entry Submissions*, from the *Disposition Maintenance* menu.

The screen is displayed below.



ELECTRONIC DISPOSITION SYSTEM

- ▶ Contact Us
- ▶ EDS Website
- ▶ Help
- ▶ Logout

Location: Alberta Government > Sustainable Resource Development > Electronic Disposition System

Disposition Maintenance

Please make a selection

1. **Site Entry Submissions**
This selection will enable you to submit a site-entry.
2. **SML Annual Return**
This selection will enable you to send Annual Return data for SML disposition.
3. **Allowed Clients Edit**
This selection will enable you to edit the list of other clients allowed to manage your data.
4. **No Entry Submissions**
This selection will enable you to submit a no entry

Warning: Please refrain from using the Browser "Back" function or "Enter" key while using selection 1.

3.2 No Entry Front Page

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Applicant ClientID:	M	A valid ClientID must be entered
Disposition Number(s)	M	A valid disposition number must be entered reflecting the current Client ID. A maximum of seven associated dispositions can be applied for per transaction. Unassociated dispositions require separate transactions per activity.
Cancel	BUTTON	Clicking this button will cancel the service and return to Disposition Maintenance menu
Next	BUTTON	Clicking this button will trigger a validation THAT THE DISPOSITION NUMBER(S) AND CLIENTID NUMBER AGREE

Legend: M: Mandatory field
O: Optional field

3.3 No Entry Associated Disposition Subpage

If your disposition is associated and you are applying for No Entry for only one of the two dispositions, the No Entry Associated Disposition subpage will prompt you to enter in a reason for not applying for No Entry for the associated disposition. If this does not apply, EDS will skip this page and bring you to the No Entry form.

Please enter a Reason for not Associating related Dispositions and click Next to continue

Slot	Activity	Associated	Reason for Lack of No Entry for Associated Disposition
1	MSL129057	LOC129056	Still require LOC129056 for access to MSL080123

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Slot	DISPLAY	The slot refers to the row number of the associated dispositions
Activity	DISPLAY	This is the activity for which you are applying for No Entry
Associated	DISPLAY	This is the disposition associated with the disposition for which a No Entry is being applied for
Reason for Lack of No Entry for Associated Disposition	M	Text field where user must input the reason they are not applying for a No Entry on the associated disposition. The maximum amount of characters for this field is 500.
Back	BUTTON	Clicking this button will show the previous page for corrections
Cancel	BUTTON	Clicking this button will cancel the service and return to Disposition Maintenance menu
Next	BUTTON	Clicking this button will trigger a validation THAT TEXT HAS BEEN ENTERED IN THE REASON FOR LACK OF NO ENTRY FOR ASSOCIATED DISPOSITION field

Legend: *M: Mandatory field*
 O: Optional field

3.3 No Entry Form

NO ENTRY is defined as: A site that was not constructed and no disturbance has taken place. This site was entered for survey purposes only or no

Contact:	Pelster, Jon Q	Applicant:	PETERSON, PAULINE
Company:	PETERSON CONSULTING LTD.	ClientID:	8057071001
Address:	11907 108 ST FLOOR 2	Address:	9915 108 ST FLOOR 2
City:	EDMONTON	City:	EDMONTON
Province:	Alberta	Province/State:	Alberta
Postal Code:	T5G 0E4	Postal/Zip:	T5K 2G8
Country:	CANADA	Country:	CANADA
Email Address:	<input type="text" value="jon.pelster@gov.ab.ca"/>		
Phone Number:	<input type="text" value="(780)422-0035"/>		
Fax Number:	<input type="text"/>		

For verification purpose, please enter only one key land, ATS or PBL

Activity Number	Qtr	Sec	Twp	Rge	Mer	Plan	Block	Lot	Parcel	Date of Site Visit (yyyy/mm/dd)
MSL129057	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Remarks

(Maximum 512 characters)

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Contact Details		
Contact	DISPLAY	This is the name of the contact person applying for the No Entry
Company	DISPLAY	This is the name of the company applying for the No Entry
Address	DISPLAY	This is the street address of the Contact company.
City	DISPLAY	This is the city associated with the address of the Contact company.
Province	DISPLAY	This is the province associated with the address of the Contact company.
Postal Code	DISPLAY	This is the postal code associated with the address of the Contact company
Country	DISPLAY	This is the country associated with the address of the Contact company
Email Address	M	This is the email address of the contact person applying for the No Entry
Phone Number	M	This is the phone number of the contact person applying for the No Entry

Field or button name	Properties	Remarks
Fax Number	O	This is the fax number of the contact person applying for the No Entry
Applicant Details		
Applicant	DISPLAY	This is the Disposition holder
ClientID	DISPLAY	This is the Client ID of the Applicant
Address	DISPLAY	This is the street address of the Applicant
City	DISPLAY	This is the city associated with the address of the Applicant
Province/State	DISPLAY	This is the province or state associated with the address of the Applicant
Postal/Zip	DISPLAY	This is the postal or zip code associated with the address of the Applicant
Country	DISPLAY	This is the country associated with the address of the Applicant
Key Land		
Qtr	M	Quarter section that constitutes an ATS land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the Plan/Block/Lot section. Only one key land is required.
Sec	M	Section that constitutes an ATS land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the Plan/Block/Lot section. Only one key land is required.
Twp	M	Township that constitutes an ATS land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the Plan/Block/Lot section. Only one key land is required.
Rge	M	Range that constitutes an ATS land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the Plan/Block/Lot section. Only one key land is required.
Mer	M	Meridian that constitutes an ATS land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the Plan/Block/Lot section. Only one key land is required.
Plan	M	Name of subdivision plan that constitutes a PBL land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the ATS section. Only one key land is required.
Block	M	Name of block that constitutes a PBL land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the ATS section. Only one key land is required.
Lot	M	Lot number that constitutes a PBL land parcel for which the No Entry application applies. Not mandatory if you are entering in lands in the ATS section. Only one key land is required.
Parcel	M	Parcel that constitutes a PBL land parcel for which the No Entry application applies. Not mandatory if you are entering in lands

Field or button name	Properties	Remarks
		in the ATS section. Only one key land is required.
Date of Site Visit	M	This is the date that the disposition site was inspected. The date cannot be in the future and must be at most six months prior to the date of application for No Entry
Remarks	O	Free format text for any additional comments to be made. The maximum amount of characters for this field is 500.
Cancel	BUTTON	Clicking this button will cancel the service and returns to the Disposition Maintenance menu.
Back	BUTTON	Clicking this button triggers a return to the previous screen.
Next	BUTTON	Clicking this button will trigger a validation of the No Entry form. If valid, the No Entry File Upload page will be displayed. If not valid, an error screen will be displayed.

Legend: M: Mandatory field
O: Optional field

3.4 No Entry File Upload Page

The following attachments are required as part of your application:

Crown plat – Ensure the disposition number on the crown plat and on the No Entry request form match. Ensure no holdings are left dead ending with the pending cancellation of the wellsite or roadway.

Aerial Imagery OR Site Visit Photos – The aerial imagery of site photos must be taken AFTER the signed date of the Letter of Authority and within six months of this request. Also, the date and site location must be marked on the photo.

Note: No Entry Plan is not a required part of the application.

The screenshot shows the 'Electronic Disposition System' interface. At the top, there is a navigation menu with links for 'Contact Us', 'EDS Website', 'Help', and 'Logout'. Below the menu, the breadcrumb trail reads: 'Location: Alberta Government > Sustainable Resource Development > Electronic Disposition System > No Entry'. The main content area contains the text: 'The following attachments are required as part of your application. Note: Photos and TWP Plats are required for each disposition.' Below this text is a table titled 'Attachments for MSL129057' with columns for 'Row Number', 'File Location', 'Filename', and 'Document Type'. There are two rows in the table, each with a 'Delete' button, a 'Browse...' button, and a dropdown menu set to 'Photos'. At the bottom of the table is an 'Add Row' button. Below the table are three buttons: 'Cancel', 'Back', and 'Next'.

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Row Number	DISPLAY	This refers to the row number of the uploaded files
Browse	BUTTON	Clicking this button will invoke a dialogue to locate and select the required file.
Document Type	DROP DOWN LIST	Allows you to choose what kind of document type to upload. User can chose between Photos, TWP Plat or No Entry Plan. Only Photos and TWP Plat are mandatory.
Add Row	BUTTON	Clicking this button will add extra rows in the case that you have more photos, TWP plats or No Entry plans need to be uploaded
Cancel	BUTTON	Clicking this button will cancel the service and returns to the Disposition Maintenance menu.
Back	BUTTON	Clicking this button triggers a return to the previous screen.
Next	BUTTON	Clicking this button will trigger a validation of the uploaded pdfs. In the event that errors are detected, a screen listing all errors will be presented. If no errors are detected, the confirmation screen will be displayed

3.5 No Entry Confirmation Page

This is an opportunity to confirm the information you provided. Select the “Back” button to correct any information. Pressing “Cancel” will cancel the submission and route the applicant back to the Disposition Maintenance menu. Pressing the “Next” button will will take you to the disclaimer page.

Contact:	Pelster, Jon Q	Applicant:	PETERSON, PAULINE
Company:	PETERSON CONSULTING LTD.	ClientID:	8057071001
Address:	11907 108 ST FLOOR 2	Address:	9915 108 ST FLOOR 2
City:	EDMONTON	City:	EDMONTON
Province:	Alberta	Province/State:	Alberta
Postal Code:	T5G 0E4	Postal/Zip:	T5K 2G8
Country:	CANADA	Country:	CANADA
Email Address:	<input type="text" value="jon.pelster@gov.ab.ca"/>		
Phone Number:	<input type="text" value="(780)422-0035"/>		
Fax Number:	<input type="text"/>		

Activity Number	Qtr	Sec	Twp	Rge	Mer	Subdivision	Plan	Block	Lot	Parcel	Remarks	Date of Site Visit (yyyy/mm/dd)	File Uploaded						
MSL129057	NE	4	4	4	4						Still require LOC129056 for access to MSL080123	2012/08/12	<table border="1"> <thead> <tr> <th>Filename</th> <th>Document Type</th> </tr> </thead> <tbody> <tr> <td>FNC2.pdf</td> <td>TWP Plat</td> </tr> <tr> <td>FNC3.pdf</td> <td>Photos</td> </tr> </tbody> </table>	Filename	Document Type	FNC2.pdf	TWP Plat	FNC3.pdf	Photos
Filename	Document Type																		
FNC2.pdf	TWP Plat																		
FNC3.pdf	Photos																		

Remarks

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Cancel	BUTTON	Clicking this button will cancel the service and returns to the Disposition Maintenance menu.

Field or button name	Properties	Remarks
Back	BUTTON	Clicking this button triggers a return to the previous screen.
Next	BUTTON	Clicking this button take you to the Disclaimer page

3.6 No Entry Disclaimer Page

Terms of Use

Alberta Environment & Sustainable Resource Development (ESRD) is providing this website to enable electronic submission of No Entry requests for dispositions issued under the Public Lands Act. This website may only be used by disposition holders and their Agents.

By submitting information through this Web site you are consenting to the terms and conditions set out below.

This Web site supports only the submission of No Entry request that are identified in Information Letter IL 2008-02 to be submitted electronically to ESRD.

When you sign on with your User ID and password, you will be presented with windows for completion and submission of your No Entry request. By submitting the request, you are declaring that:

- The site that was not constructed and no disturbance has taken place. This site was entered for survey purposes only or not at all. Any survey flagging has been removed.
- The supplemental information from SRD IL 2008-02 has been reviewed, and this submission verifies that no entry has occurred as indicated below:
 - Cancellation of this disposition will not result in "dead ending" roads, and
 - All associated dispositions have not been entered and have been applied for with this request (i.e. associated roads or pipelines).

If you find that the EDS No Entry form is not adequate to submit your request, please contact:

Technical Coordination Unit
 Phone: (780)427-3570
 Email: SRD.NoEntry-Eds@gov.ab.ca

Be prepared to provide the name of the disposition holder and the disposition number (e.g.: MSL 110001)

Applications for No Entry submitted under the old process will not need to be re-submitted via EDS. These will be processed under the previous Procedure.

It is an offence under Section 58 of the Public Lands Act to wilfully provide false or misleading information concerning this disposition or, to interfere with an officer carryin out his duties under the Act or the regulations.

Disclaimer

ESRD will not be responsible for any damages you or any third party might suffer or suffers as a result of the submission of information through this website.

Information submitted on this form is collected in compliance with s. 33 of the *Freedom of Information and Protection of Privacy Act*. Information collected on this form will be used and disclosed by the director for the purposes of administration of the dispositions to which it relates. For more information on the collection, use and disclosure of information contact ASRD's FOIP and Information Management office at:

FOIP & Information Management
 Fourth Floor 9920 – 108 Street
 Great West Life Building
 Edmonton, Alberta T5K 2M4

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Back	BUTTON	Clicking this button triggers a return to the previous screen.
I Agree	BUTTON	Clicking this button means you agree to the terms as set out in the disclaimer and will submit your No Entry application.

3.7 Successful No Entry Submission Screen

Contact:	Pelster, Jon Q	Applicant:	PETERSON, PAULINE
Company:	PETERSON CONSULTING LTD.	ClientID:	8057071001
Address:	11907 108 ST FLOOR 2	Address:	9915 108 ST FLOOR 2
City:	EDMONTON	City:	EDMONTON
Province:	Alberta	Province/State:	Alberta
Postal Code:	T5G 0E4	Postal/Zip:	T5K 2G8
Country:	CANADA	Country:	CANADA
Email Address:	<input type="text" value="jon.pelster@gov.ab.ca"/>		
Phone Number:	<input type="text" value="(780)422-0035"/>		
Fax Number:	<input type="text"/>		

Activity Number	Qtr	Sec	Twp	Rge	Mer	Subdivision Plan	Block	Lot	Parcel	Remarks	Date of Site Visit (yyyy/mm/dd)	File Uploaded						
MSL129057		NE	4	4	4					Still require LOC129056 for access to MSL080123	2012/08/12	<table border="1"> <thead> <tr> <th>Filename</th> <th>Document Type</th> </tr> </thead> <tbody> <tr> <td>FNC2.pdf</td> <td>TWP Plat</td> </tr> <tr> <td>FNC3.pdf</td> <td>Photos</td> </tr> </tbody> </table>	Filename	Document Type	FNC2.pdf	TWP Plat	FNC3.pdf	Photos
Filename	Document Type																	
FNC2.pdf	TWP Plat																	
FNC3.pdf	Photos																	

Remarks	<input type="text"/>
<p>Site No Entry Application has been successfully submitted!</p> <p><input type="button" value="Done"/></p>	

The following table lists all elements available on this screen:

Field or button name	Properties	Remarks
Done	BUTTON	Clicking this button triggers a return to the Disposition Maintenance menu

When the submission is successful, the EDS will:

- Send an email message to the applicant which includes a pdf of the form you filled out (see Appendix A and B)

Should you fail to receive an email after successful submission of No Entry the applicant can contact the Business Operations Unit at 780.427.3570 or via email at eds.support@gov.ab.ca

4.0 System Support Contacts



If there are any problems with the SecureXNET login contact the GoA help at (780) 427-3570 and follow the prompts.

EDS Support Team

Phone enquiries regarding login accounts/passwords or system problems should be directed to:

- Email: eds.support@gov.ab.ca
- Phone: (780) 427-3570

Appendix - A - Confirmation Email


From:  SRD.EDS-SupprtTest.m Sent: Thu 11/29/2012 10:03 AM
To: SRD.EDS-SupprtTest.m; Jon Pelster
Cc:
Subject: Site No Entry Request for: MSL129057
Attachments:  Request_for_No_Entry_Form_MSL129057_2012-11-29_10-02-53.pdf (133 KB)

Your No Entry Submission was successful

Activity MSL129057 had the following documents:

- No_Entry_Photos_MSL129057_FNC2_2012-11-29_10-02-28.pdf (FNC2.pdf)
- No_Entry_TWP Plat_MSL129057_FNC3_2012-11-29_10-02-28.pdf (FNC3.pdf)

Appendix - B - No Entry Application Form

								
No Entry for Disposition Number:	MSL129057	Associated Disposition Number:	LOC129056	Visit Date:	2012/08/12			
Applicant:	PETERSON, PAULINE			Client ID:	8057071001			
Address:	9915 108 ST FLOOR 2			Tel:	(780)422-0035			
City/Town:	EDMONTON	Province:	Alberta	Postal Code:	T5K 2G8			
Applicant File Number:		Applicant E-mail:	jon.pelster@gov.ab.ca					
Program/Project Name:								
Contact:	Pelster, Jon Q		E-mail:	jon.pelster@gov.ab.ca				
Organization:	PETERSON, CONSULTING LTD.							
Address:	11907 108 ST FLOOR 2			Tel:	(780)422-0035			
City/Town:	EDMONTON	Province:	Alberta	Postal Code:	T5G 0E4			
File Number:		Contact Alternate E-mail:	eds.supporttest@gov.ab.ca					
Land being applied:								
Qtr/LS	Sec	Twp	Rge	Mer	Subdivision Plan	Block	Lot	Parcel
NE	4	4	4	4				
Remarks:	Still require LOC129056 for access to MSL080123							
Submission Comments:								