



**Name:** Jim Ellis

**Position:** President and Chief Executive Officer

**Reporting Period:** August 1 - September 30, 2015

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
6-Jul-15	Parking	Calgary	Alberta Energy Regulator meetings	\$ 60.80	Receipt
12-Jul-15	Taxi	Calgary	Alberta Energy Regulator meetings	\$ 69.10	Receipt
13-Jul-15	Personal Mileage - return	Residence to Edmonton	Deputy Minister/CEO Integrated Resources Management System Committee meeting	\$ 20.00	N/A
14-Jul-15	Taxi	Residence to Edmonton Airport	Alberta Energy Regulator meetings	\$ 100.00	Receipt
14-Jul-15	Parking	Calgary	Alberta Energy Regulator meetings	\$ 102.55	Receipt
23-Jul-15	Parking	Calgary	Alberta Energy meeting	\$ 5.00	Receipt
23-Jul-15	Personal Mileage	Calgary to Edmonton	Government of Alberta meetings	\$ 162.00	N/A
18-Aug-15	Park Pass	Banff	Oilmen's Business forum	\$ 9.80	Receipt
18-Aug-15	Parking	Banff	Oilmen's Business forum	\$ 25.00	Receipt
18-Aug-15	Hotel	Banff	Oilmen's Business forum	\$ 557.14	Receipt
25-Aug-15	Parking	Calgary	Griffiths McBurney and Partners (GMP) Securities Speaking Engagement	\$ 13.00	Receipt
1-Sep-15	Airfare (return)	Edmonton to Mexico City	Mexico-Alberta Regulatory workshop	\$ 985.11	Receipt
1-Sep-15	Lunch	Mexico City	Mexico-Alberta Regulatory workshop	\$ 32.16	Receipt
1-Sep-15	Hotel	Mexico City	Mexico-Alberta Regulatory workshop	\$ 1,090.97	Receipt
2-Sep-15	Allowance (per diem)	Mexico City	Mexico-Alberta Regulatory workshop	\$ 10.00	N/A
3-Sep-15	Allowance (per diem)	Mexico City	Mexico-Alberta Regulatory workshop	\$ 10.00	N/A
4-Sep-15	Parking	Calgary	Mexico-Alberta Regulatory workshop	\$ 100.00	Receipt
27-Sep-15	Airfare (return)	Edmonton to London	Speaker at Canada-United Kingdom Chamber of Commerce Energy Leader forum and Regulatory Excellence roundtable	\$ 5,667.31	Receipt
<b>Total</b>				<b>\$ 9,019.94</b>	

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A4  
IN: 07/25/15 09:11  
OUT: 07/26/15 09:17  
DURATION: 1 00: 06  
PAID: \$ 60.80  
(GST INCLUDED)  
VISA

REF. 8  
THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade


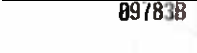
July 6, 2015

Parking at Airport in Calgary

\$60.80

Personal

ASSOCIATED CAB ALTA LTD  
307 - 41 AVE NE (403) 299-1111  
INSIST ON THE PROFESSIONALS

DATE: 2015/07/12  
PICK-UP TIME: 17:38  
DROP-OFF TIME: 18:04  
TRIP ID: 8  
LOCATION: 073000-45024103787  
CAR NUMBER: 1222  
CARD TYPE: MC  
CARD:   
EXPIRY:   
AUTH: 09/83B

FARE (\$): 69.10  
EXTRA (\$): 0.00  
SUBTTL (\$): 69.10

TIP (\$): \_\_\_\_\_

TOTAL (\$): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

FOR ONLINE TAXI BOOKINGS VISIT  
OUR WEBSITE @ WWW.ASSOCIATEDCAB.CA

CUSTOMER'S COPY

July 12  
Taxi - Airport to Calgary Home  
\$ 69.10



July 14/15

St. ALBERT → Port.

100<sup>00</sup>

pd Cash

Thank-you

A stylized handwritten signature or set of initials in blue ink.

July 14

Taxi - St. Albert home to airport - Flight to Calgary - AER Head  
Office meetings

\$100.00

**RECEIPT**  
**GST NO. R122556194**

EXIT No. A1  
IN: 07/13/15 06:30  
OUT: 07/14/15 09:24  
DURATION: 1 02: 54  
PAID: \$ 102.55  
(GST INCLUDED)  
VISA

REF. 82  
THANK YOU FOR  
YOUR VISIT

Calgary International Airport Parkade

July 14, 2015  
Parking at Calgary airport  
\$ 102.55

OX  
MANAGED WITH PRIDE  
RECEIPT C2

PAY STATION: C2

\*\*\*\*\*

ENTRY DATE/TIME:

23/07/15 06:12

PAY DATE/TIME:

23/07/15 06:19

PARK-DUR.: HRS:MIN

0:00:07

\*\*\*\*\*

AMOUNT: \$

5.00

VISA

REF. 66

\*\*\*\*\*

\* YOU MUST TAKE \*

\* ORIGINAL TICKET \*

\* WITH YOU AND USE \*

\* IT TO EXIT \*

\*\*\*\*\*

\*\*\*\*\*

GST No. 887315638

\*\*\*\*\*

THANK YOU FOR YOUR

VISIT

INQUIRIES CONTACT

IMPARK

403-299-7275

July 23, 2015

Parking for meeting  
with Alberta Energy

\$ 5.00



parkscanada.gc.ca  
parcsCanada.gc.ca

Banff East Gate  
12149 1807 RT  
Alberta  
#10040

Expires:  
2015/08/19  
at 4pm

### Sales Receipt

Transaction #: 1473132  
Date: 8/18/2015 4:22:19 PM  
Cashier/Caissier: 21 Register/Caisse #: 21

Item	Description	Amt/Mnt
20000	NP A Day/PN A par Jour	\$9.80
	1 @ \$9.80	
	2015/08/19	

Total \$9.80

Argent/Cash Tendered \$9.80

August 18  
Banff admission fee for Oilmen's Business Forum  
-\$9.80

AER

(4)

IMPERIAL PARKING  
PHONE (403)299-7275

Meter: LOT 801

Trans: 00049630

Time of Purchase  
4:48P AUG 18

Stall # 180

Price: \$25.00

Card:

Exp.:

Expires:

4:47PM WED  
AUG 19 2015  
GST REG # R102466000  
WELCOME TO THE FAIRFONT  
BANFF SPRINGS HOTEL

IMPERIAL PARKING  
PHONE (403)299-7275

Stall # 180

Meter: LOT 801

Trans: 00049630

Time of Purchase  
4:48P AUG 18

Price: \$25.00

Card:

Exp.:

Expires:

4:47PM WED  
AUG 19 2015

August 18, 2015

Parking at Banff Springs Hotel  
for Oilmen's Business Forum  
\$25.00



THE *Fairmont*  
BANFF SPRINGS

405 SPRAY AVENUE  
P.O. BOX 960  
BANFF, ALBERTA CANADA T1L 1J4  
T 403 762 2211 F 403 762 5755  
G.S.T. Registration # 84968 1721 RT000

**Ollmen's Golf Tournament**

Mr Jim Ellis  
9945 - 108 Street  
Floor 8  
Edmonton AB T5K 2G6

**INFORMATION INVOICE**

Room :   
Folio # :   
Cashier # :   
Page # : 1 of 1

Group Name NO GRAT PM - Ollmen's Golf Tournam

Arrival : 08-18-15  
Departure : 08-19-15

Fairmont President's Club

Date	Description	Additional Information	Charges	Credits
08-18-15	Package Charge		503.00	
08-18-15	Tourism Improvement Fee (2%)		9.38	
08-18-15	Alberta Tourism Levy (4%)		19.14	
08-18-15	Room GST (5%)		23.92	
08-18-15	Package GST (5%)		1.70	
08-19-15	Visa			557.14
<b>Total</b>			<b>557.14</b>	<b>557.14</b>
<b>Balance Due</b>				<b>0.00</b>

**GST Summary**

Room 23.92  
F&B 0.00  
Other 1.70  
Total 25.62

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay please contact David Roberts, General Manager, at David.Robertsgm@fairmont.com.  
We also invite you to share memories of your experience on our community forum - visit [www.everyonesanoriginal.com](http://www.everyonesanoriginal.com).

Accommodation for Ollmen's Business Forum  
\$557.14

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800 441 1414  
Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.)  
I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné en refuserait le paiement. Les comptes en souffrance sont escomptés à un intérêt de 1.5% par mois après un mois. (18.00% par année)  
J'ai accepté la livraison du journal The Globe and Mail. Si j'eusse refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts  
Merci d'avoir choisi les Hôtels Fairmont

# PALLISER SQUARE

## Payment Receipt

Station name: POF 3 West

Entry: 8/25/15 5:28 PM

Payment date: 8/25/15 3:45

Card no.: [REDACTED]

Due: CAD 13.00

Reduction: CAD 0.00

Aid with: CAD 13.00

Amount change: CAD 0.00

Amount owed: CAD 0.00

\*\*\*\*\*

CSA

Seq# 003044 012

Invoice 15/08/25 20:46:3

Item# 039334

PROVED

August 25, 2015

Parking - GMP Securities Speaking Engagement

\$13.00

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8

INVNO [REDACTED] txt

BRANCH: N61107

GST REG# 885101915

PHONE: 780-425-8611

TO: ALBERTA ENERGY  
9945 108 ST  
EDMONTON AB  
EDMONTON AB  
CA T5K 2G8

LOCATOR : NMTD29  
OUR REF : [REDACTED]  
AGENT : [REDACTED]

I N V O I C E

INV NO: [REDACTED]  
DATE: 28AUG15  
PAGE: 1

FOR: MR WILLIAM ELLIS  
AC [REDACTED]

I T I N E R A R Y

\*\*\* AIR/RAIL/BUS \*\*\*

FROM	TO	CARRIER	FLT/CL	ST	DATE	DEPART	ARRIVE	MEALS	BAGS
EDMONTON INTL	HOUSTON-IAH	UNITED AIR	242 P	HK	01SEP	8:44A	1:54P	BREAK	
		A320							
		SEAT	03A						
HOUSTON-IAH	MEXICO CITY	UNITED AIR	6428 P	HK	01SEP	3:55P	6:05P	R	
		CR7							
		SEAT	02A						
MEXICO CITY	SKYWEST DBA HOUSTON-IAH	UNITED AIR	628 P	HK	04SEP	12:10P	2:24P	LUNCH	
		A319							
		SEAT	02F						
HOUSTON-IAH	EDMONTON INTL	UNITED AIR	756 P	HK	04SEP	3:45P	7:15P	LUNCH	
		A319							
		SEAT	01F						

\*\*\* MISCELLANEOUS \*\*\*

HARBOUR AIR DEPARTING FROM EDMONTON INTL ON 01FEB16 AT 12:00A  
TO MEXICO CITY ON 01FEB16 AT 12:00A  
1 OTHE

\*\*\* TOUR \*\*\*

BSP TASF DEPARTING FROM MEXICO CITY ON 01FEB16 AT 12:00A  
TO MEXICO CITY RET01FEB16 AT 12:00A  
1 PACKAGE TOUR  
MANAGEMENT FEE

C O S T

CONTINUED ON NEXT PAGE

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8

BRANCH: N61107

GST REG# 885101915

PHONE: 780-425-8611

Sept 1, 2015  
\$985.11

Flight to Mexico for AER/CNR  
Regulatory workshop and Govt mtgs.

INV[REDACTED]txt

TO: ALBERTA ENERGY  
9945 108 ST  
EDMONTON AB  
EDMONTON AB  
CA T5K 2G8

LOCATOR : NMTD29  
OUR REF : [REDACTED]  
AGENT : [REDACTED]

I N V O I C E

INV NO: [REDACTED]  
DATE: 28AUG15  
PAGE: 2

- - - - - C O S T - - - - -

UNITED AIRL	TKT NO	[REDACTED]	(INCL 209.61 TAX)	948.61
			GST/HST 1.50	
BSP TASf	TKT NO	[REDACTED]		35.00

*** SUB-TOTAL EXCLUDING GST/HST & APT	983.61
*** TOTAL GST/HST	1.50
*** TOTAL CHARGES THIS INVOICE ***	985.11
PAYMENT BY CA [REDACTED] TKT [REDACTED]	950.11
PAYMENT BY CA [REDACTED] TKT [REDACTED]	35.00
*** BALANCE DUE THIS INVOICE ****	0.00
BALANCE DUE TO DATE	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

3RD BAR RESTAURANT  
GEORGE BUSH INTERCONTINENTAL

125899 [REDACTED] 2

205/1 [REDACTED]

SEP01'15 2:50PM

DINE IN

\*\*\* SEAT 1 \*\*\*

1 SODA BAR M 3.35

FIRST RND SFTBEV

COFF

1 PORKY HAM CHS 14.25

FRIES

S & MB 1.45 AMOUNT D 19.05

\*\*\*\*\*

SUBTOTAL 17.60

SLS & MB SLS TAX 1.45

AMOUNT DUE \$19.05

WE WANT TO HEAR YOUR FEEDBACK!  
PLEASE CONTACT 1-877-672-7467  
OR CUSTOMERSERVICE@HMSHOST.COM  
TO SHARE YOUR EXPERIENCE.

STORREL: [REDACTED]

\*\*[p10]

3RD BAR RESTAURANT

GEORGE BUSH INTERCONTINENTAL

CHECK: [REDACTED]

TABLE: 205/1

SERVER: 235399 [REDACTED]

DATE: SEP01'15 3:13PM

CARD TYPE: VISA

CARD # [REDACTED] \*

EXP CODE: 010352

WILLIAM ELLIS

TOTAL 19.05

4.50

IP: [REDACTED]

23.55

TOTAL [REDACTED]

AGREE TO PAY THE ABOVE AMOUNT  
IN ACCORDANCE WITH THE CARD  
ISSUER'S AGREEMENT.

September 1, 2015

Lunch at Houston airport - Mexico-Alberta Regulatory Workshop

September 1-4, 2015

\$23.55 us = 32.16 CAD

Mr Jim Ellis

\*\*\*  
\* TAN1CZ  
Canada

Room No. / Habitación : [REDACTED]  
Arrival/ Llegada : 01 SEP 15  
Departure/ Salida : 04 SEP 15  
Page No. / Pagina No. : 1 of 2  
Date/ Fecha : 04 SEP 15  
Cashier No. / Cajero : [REDACTED]

Company Name/ Empresa : Embajada De Canada

## INFORMATION INVOICE/ FOLIO INFORMATIVO

DATE/ FECHA	DESCRIPTION/ DESCRIPCION	REFERENCE/ REFERENCIA	DEBIT/ DEBITO	CREDIT/ CREDITO	DEBIT/ DEBITO	CREDIT/ CREDITO
01 SEP 15	Food - Dinner	CHECK# [REDACTED] 172	332.00		332.00	0.00
01 SEP 15	Accommodation	[NA Room]	3,430.00		3,430.00	0.00
01 SEP 15	Lodging TAX	[Add: 3%.(B)]	102.90		102.90	0.00
01 SEP 15	VAT	[Add: 16%.(B)]	548.80		548.80	0.00
02 SEP 15	Food - Breakfast	CHECK# [REDACTED] 04	182.00		182.00	0.00
02 SEP 15	Accommodation	[NA Room]	3,440.00		3,440.00	0.00
02 SEP 15	Lodging TAX	[Add: 3%.(B)]	103.20		103.20	0.00
02 SEP 15	VAT	[Add: 16%.(B)]	550.40		550.40	0.00
03 SEP 15	Food - Dinner	CHECK# [REDACTED] 106	289.00		289.00	0.00
03 SEP 15	Food - Breakfast	CHECK# [REDACTED] 193	172.00		172.00	0.00
03 SEP 15	Accommodation	[NA Room]	3,410.00		3,410.00	0.00
03 SEP 15	Lodging TAX	[Add: 3%.(B)]	102.30		102.30	0.00
03 SEP 15	VAT	[Add: 16%.(B)]	545.60		545.60	0.00
04 SEP 15	Visa Card EFT			13,208.20	0.00	13,208.20

## Hyatt Gold Passport Summary

Total	13,208.20	13,208.20	13,208.20	13,208.20
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No Membership to be credited

Balance	0.00	MXN	0.00
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Join Hyatt Gold Passport today and start earning  
points for stays, dining and more.  
Visit [goldpassport.com](http://goldpassport.com).

Summary invoice, please see front desk for eligibility  
details.



# PAYMENT RECEIPT

10

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466
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## PAYMENT RECEIPT ( Customer Copy )

Date	Description	App Code	Exp Date	Amount
04-09-15 09 05				MXN 13208.20

Trans Type	SALE
Approval Code	
Merchant ID	7567876
Terminal ID	75678767
RRN	524528603979
Trace No	269999

Card Type: VISA  
Card Number: [REDACTED]  
Cardholder Name:  
Capture Method: ICC  
FX Rate: MXN / CAD 0.0825980

Please select [X] the Transaction Currency to charge your card account :

[ ] MXN 13208.20      CAD 1090.97 [ X ]

**Guest's Signature**

I have been offered a choice of payment currencies including CAD. This currency conversion service is offered by this merchant.

I ACKNOWLEDGE SATISFACTORY RECEIPT OF RELATIVE GOODS/SERVICES

Hotel in Mexico for Mexico-Alberta Regulatory Workshop  
Sept 1-4, 2015

\$1,090.97 CAD.

GS# R128599776  
Edmonton Airports  
Can-T5J 2T2 Edmonton  
Tax CodeCA5%  
Exit Lane 04/09/15 19:05  
Receipt 014460  
Short-term parking tkt  
HL - No. 050538  
01/09/15 06:53  
05/09/15 06:52  
Period 4d0h0'  
(Tax) \$100.00  
Total \$100.00  
Payment Received  
VISA \$100.00  
Merch: 820053-00013  
Auth: 035571  
Type: Swiped  
Sub Total \$95.24  
Tax 5% \$4.76

September 4, 2015  
Parking at airport for Mexico-Alberta Regulatory Workshop  
\$ 100.00



2

MARLIN TRAVEL  
O-O PERCY HUNT TRAVELGROUP INC  
MAIN FLOOR, 9929 108TH ST.  
EDMONTON, AB T5K 1G8  
GST Reg#: 885101915  
Branch: N61107  
Agent:

Tel: 780-425-8611

To: ALBERTA ENERGY  
9945 108 ST  
EDMONTON AB  
EDMONTON AB  
CA T5K 2G8

Invoice Number: [REDACTED]  
Date: September 18, 2015  
Page: 1/2  
Our Reference: [REDACTED]

## INVOICE

### For

MR WILLIAM ELLIS  
AC [REDACTED]

Sunday, September 27, 2015

 Air

AIR CANADA  
From: EDMONTON INTL AB  
To: LONDON-HEATHROW  
Stops: 0 Arrival: 28Sep15

Flight: 898 ECONOMY CLASS  
08:10 PM Equipment: BOEING 767  
11:50 AM Mile(s) Flown: 4231

Friday, October 2, 2015

 Air

AIR CANADA  
From: LONDON-HEATHROW  
To: EDMONTON INTL AB  
Stops: 0 Arrival: 02Oct15  
Seat(s): 14H

Flight: 899 ECONOMY CLASS SNACK  
04:15 PM Equipment: BOEING 767  
06:15 PM Mile(s) Flown: 4231

### Cost:

TKT-[REDACTED] E-TKT

GST: 4988.00  
Tax: 1.50  
Ticket Total: 642.81  
35.00

TKT-[REDACTED]

To: ALBERTA ENERGY  
9945 108 ST  
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CA T5K 2G8

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Page: 2/2  
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## INVOICE

**Total:**

Grand Total:	5667.31
Less Credit Card Payments:	5667.31
Total GST/HST:	1.50
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE  
ACCEPTED:.....DECLINED:.....  
DOCUMENTATION REQUIRED: VALID PASSPORT...VISA..TOURIST CARD..  
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....  
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR  
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.  
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY  
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL  
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT  
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0  
OUR PRIVACY POLICY CAN BE FOUND AT [WWW.MARLINTRAVEL.CA](http://WWW.MARLINTRAVEL.CA).