



Name: Brenda Cherry

Position: Vice President, Authorizations

Reporting Period: August 1 - September 30, 2015

Date Expense Incurred	Expense Type	Location	Description/Rationale	Amount	Receipt
3-Jun-15	Parking	Calgary	Mine Financial Security Program Steering Committee meeting	\$ 85.05	Receipt
8-Jun-15	Hotel	Calgary	Closure & Liability Leadership Team meeting	\$ 162.79	Receipt
29-Jun-15	Personal Mileage - return	Calgary to Edmonton	Authorizations branch meeting	\$ 300.98	N/A
29-Jun-15	Hotel and Meals	Edmonton	Authorizations branch meeting	\$ 257.49	Receipt
29-Jun-15	Meal - other	Edmonton	Authorizations branch meeting	\$ 3.15	Receipt
27-Jul-15	Hotel	Edmonton	Meeting with Closure & Liability Leadership Team	\$ 184.82	Receipt
28-Jul-15	Lunch	Edmonton	Meeting with one internal staff member	\$ 44.54	Receipt
9-Sep-15	Airfare (return)	Calgary to Grand Prairie	Seven Generations Energy Ltd. field tour	\$ 501.11	Receipt
Total				\$ 1,539.93	

RECEIPT
GST NO. R122556194

EXIT No. A1
IN: 06/03/15 11:55
OUT: 06/05/15 15:21
DURATION: 2 03: 26
PAID: \$ 85.05 /
(GST INCLUDED)
VISA
471536XXXX [REDACTED]
REF. 35
THANK YOU FOR
YOUR VISIT

Calgary International Airport Parkade

Mrs Brenda Cherry
250 5Th St Sw
Calgary T2P 0R4
Canada

Room Number: 0404
Arrival Date: 06-08-15
Departure Date: 06-09-15
Page No: 1 of 1

Guest Name

INFORMATION INVOICE

Folio No:

06-09-15			
Date	Description	Charges	Credits
06-08-15	Room Revenue	145.00	
06-08-15	Destination Marketing Fee - 3%	4.35	
06-08-15	Tourism Levy - 4%	5.97	
06-08-15	Room GST - 5%	7.47	
Total		162.79	0.00
Balance		162.79	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

Ms Brenda Cherry
1000, 250 - 5Th Street Sw
Calgary AB T1P 0R4
Canada

Room Number: 1006
Arrival Date: 06-29-15
Departure Date: 06-30-15
Page No: 1 of 1

INFORMATION INVOICE

Folio No:

06-30-15

Date	Description	Charges	Credits
06-29-15	Room Service	34.07	
06-29-15	Room Revenue	199.00	
06-29-15	Destination Marketing Fee - 3%	5.97	
06-29-15	Tourism Levy - 4%	8.20	
06-29-15	Room GST - 5%	10.25	
Total		257.49	0.00
Balance		257.49	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

Matrix Hotel
MZ Lounge
10640-100 Avenue
GST # 866344302

9 IN ROOM

Check: XXXXXXXXXX Guests: 1
1006
06/29/2015 07:10PM

1	BEEF SLIDERS	11.00
1	SIDE SALAD	5.00
1	HERBAL TEA	2.38
1	MATRIX WATER	2.38
	Grat 17%	4.93
	Delivery Charge	2.00

Subtotal	20.76
G.S.T.	1.38
Service Chrg	6.93
Total Due	\$29.07

GRATUITY 5.00

TOTAL 34.07

Signature _____

Guest Name _____

Room # _____

MATRIX

HOTEL

Ms Brenda Cherry
1000, 250 - 5Th Street Sw
Calgary T1P 0R4
Canada

Room Number: 1006
Arrival Date: 06-29-15
Departure Date: 06-30-15
Page No: 1 of 1

INFORMATION INVOICE

Folio No: [REDACTED]

				08-11-15	
Date	Description			Charges	Credits
06-30-15	Refreshment Centre - Skittles	1		3.15	
06-30-15	Visa	XXXXXXXXXXXX	XX/XX		3.15
Total				3.15	3.15
Balance				0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

MATRIX HOTEL

Ms Brenda Cherry
1000, 250 - 5Th Street Sw
Calgary T1P 0R4
Canada

Room Number: 0916
Arrival Date: 07-27-15
Departure Date: 07-28-15
Page No: 1 of 1

Guest Name

INFORMATION INVOICE

Folio No: [REDACTED]

08-11-15

Date	Description	Charges	Credits
07-27-15	Room Service Room# 0916 : CHECK# [REDACTED]	22.03	
07-27-15	Room Revenue	145.00	
07-27-15	Destination Marketing Fee - 3%	4.35	
07-27-15	Tourism Levy - 4%	5.97	
07-27-15	Room GST - 5%	7.47	
07-28-15	Visa XXXXXXXXXXXXX [REDACTED] XX/XX		184.82
Total		184.82	184.82
Balance		0.00	

Signature:

I agree that my liability for all charges is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges. G.S.T. #866344302 RT 0001

SAWMILL PRIME RIB
& STEAK HOUSE
5505 NW 101 Avenue
Edmonton, AB T6A 0G7
780-469-4090

** TRANSACTION RECORD **

Tran. #: 19573
RUC: Dining Room
Table #: 51
Check #: 3512
Group #: 1
Employee #: 76
Employee Name: [REDACTED]

USA CREDIT
Pre-Auth Purchase
XXXXXXXXXX [REDACTED] C
AID: A0000000031010

Amount \$38.73
Tip \$5.81
=====

TOTAL CAD\$44.54

APPROVED 031957
00-001 031957
SUMCPWS6/SUMCPWS6
093001001001
2015/07/28 12:52:42

TUR: 0080008000
TS1: F800

No signature required

Thank-You! ☺

(est. 1976)
SAWMILL
RESTAURANT GROUP

5505 - 101 Avenue
EDMONTON, AB T6A 0G7
(780) 469-4090
GST# 838815264 RT0001
www.sawmillrestaurant.com

76 [REDACTED]

Tbl 51/1 Chk 3512 Gst 2
Jul28'15 12:17PM

1 SirSand 7oz	16.95
Sal CranVin	
1 SirSand 7oz	16.95
Sal CranVin	
1 Coffee	2.99
Subtotal	36.89
GST	1.84
Amount Due	38.73

Thank-you for your patronage

The Sawmill
Loyalty Program
Ask your server how
to join today!

Feedback
sawmillexperience.com
Facebook
facebook.com/SawmillRestaurants

From:
Sent:
To:
Subject:

Air Canada <confirmation@aircanada.ca>
Wednesday, June 24, 2015 4:36 PM
Brenda Cherry
Air Canada - 09-Sep: Calgary - Grande Prairie (booking ref: [REDACTED])

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to
check in at any
Air Canada check in
kiosk.



Access your personalized
Air Canada travel information

[View your planner >](#)

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:

Ms Brenda Cherry
brenda.cherry@air.ca
Mobile: [REDACTED]

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC8475 ¹	Calgary (YYC) Wed 09-Sep 2015 07:00	Grande Prairie (YQU) Wed 09-Sep 2015 08:36	0	1hr36	DH3	Flex, W	
AC8480 ¹	Grande Prairie (YQU) Wed 09-Sep 2015 17:05	Calgary (YYC) Wed 09-Sep 2015 18:37	0	1hr32	DH3	Flex, G	

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Ms Brenda Cherry : Adult (16+), Ticket Number: [REDACTED]

Frequent Flyer Prog : **None**

Meal Preference : **None**

Payment Card: **xxxx-xxxx-xxxx-** [REDACTED]

Special Needs: **None**

Seat Selection: **None**

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - <u>Flex</u>	202.00
Return Flight - <u>Flex</u>	187.00
<u>Surcharges</u>	24.00
Taxes, Fees and Charges	
<u>Canada Airport Improvement Fee</u>	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.86
<u>Air Travellers Security Charge (ATSC)</u>	14.25
Total before options (per passenger)	501.11
Number of passengers	x 1
Total with options	501.11
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$501.11

Payment Information

Credit/Debit Card **xxxx-xxxx-xxxx-** [REDACTED] - Amount paid: **\$501.11**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$501.11 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

Fare Rules

Departing Flight Calgary (YYC) To Grande Prairie (YQU) - **Flex**

Return Flight Grande Prairie (YQU) To Calgary (YYC) - **Flex**